

**RECORD OF PROCEEDINGS
REGULAR MEETING
APRIL 20, 2026**

The Bath Township Board of Trustees met in the Trustee Meeting Room on April 20, 2026 at 4:00pm for the purpose of conducting the business of the Township. The President of the Board, Mrs. Sharon Troike convened the meeting. Trustees present were Mrs. Sharon Troike, Mr. Sean Gaffney and Mrs. Elaina Goodrich.

CALL TO ORDER

Mrs. Troike called the meeting to order at 4:00pm.

PLEDGE OF ALLEGIANCE

Mrs. Troike requested the audience join her in the Pledge of Allegiance.

WELCOME

Mrs. Troike welcomed everyone in attendance and stated the purpose of the meeting is to conduct the business of Bath Township. There will be time for citizen comments at the end of the meeting.

APPROVAL OF AGENDA

Mrs. Troike requested, and **Mrs. Goodrich moved to approve the agenda. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**

FISCAL OFFICER LAURA TUTTLE

Report/Recommendations

1. Fiscal Officer Tuttle recommended, and **Mr. Gaffney moved to approve regular purchase orders 2026-00597 through 2026-00650 and payments in the amount of \$122,257.59.**

Included in the payments are the following:

- \$16,303.54 to Environmental Design for engineering design work (Admin)

Mrs. Goodrich seconded the motion. The Fiscal Officer called the roll.

Mr. Gaffney, **AYE**

Mrs. Troike, **AYE**

Mrs. Goodrich, **AYE** **Motion Passed**

2. Fiscal Officer Tuttle recommended that the Trustees consider Resolution 2026-26 Adjust 2025 Fund Balances:

Mr. Gaffney presented the following Resolution and moved its adoption.

**RESOLUTION NO. 2026-26
TO ADJUST FUND BALANCES FOR THE FISCAL YEAR ENDING DECEMBER 31, 2025**

WHEREAS, the Ohio Revised Code requires that all transfers, advances, and modifications of fund balances be authorized by resolution of the taxing authority; and

WHEREAS, the fiscal year ending December 31, 2025, has closed, and the Fiscal Officer has reviewed the year-end financial activity and determined that certain fund balances require adjustment to properly reflect actual revenues, expenditures, and obligations in accordance with the Ohio Revised Code; and

WHEREAS, the adjustments are necessary to ensure accurate financial reporting, compliance with budgetary requirements, and the proper classification of resources among the funds of Bath Township; and

WHEREAS, the Board finds that it is in the best interest of Bath Township to authorize these adjustments.

WHEREAS, the Board of Township Trustees desires to authorize the following adjustments to reflect year-end obligations and expenditures.

NOW THEREFORE BE IT RESOLVED by the Board of Trustees of Bath Township, County of Summit,

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State of Ohio, that:

SECTION 1. The Fiscal Officer is authorized and directed to make the necessary accounting entries to adjust the year-end fund balances for the fiscal year ending December 31, 2025, with a **DECREASE** to:

Fund 101 General \$3,591.81

And an **INCREASE** to:

Fund 208 Reworks Grant Funds \$3,591.81

SECTION 2. That these adjustments shall be made in accordance with the applicable provisions of the Ohio Revised Code, including but not limited to ORC 5705.10, 5705.12, and 5705.14-5705.16, and in compliance with all rules and guidance issues by the Ohio Auditor of State.

SECTION 3. That this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of Bath Township in order to timely and accurately close the Township's 2025 fiscal year and therefore shall take effect immediately upon its adoption.

FURTHER, that said money is appropriated as allowed by law and the Fiscal Officer requests an amendment before the Summit County Budget Commission.

Mrs. Goodrich seconded the motion; discussion and roll called:

Mrs. Troike, **AYE**

Mr. Gaffney, **AYE**

Mrs. Goodrich, **AYE**

Resolution Adopted

3. Fiscal Officer Tuttle recommended that the Trustees consider Resolution 2026-27 Correction Account Balances:

Mr. Gaffney introduced the following resolution and moved its adoption:

RESOLUTION NO. 2026-27

A RESOLUTION AUTHORIZING A FINANCIAL BALANCE CORRECTION TO RECONCILE THE TOWNSHIP'S INTERNAL FINANCIAL RECORDS WITH BANK ACCOUNT BALANCES

WHEREAS, the Bath Township Fiscal Officer is responsible for maintaining accurate financial records in accordance with applicable laws and standards; and

WHEREAS, during a review conducted in coordination with the Ohio Auditor of State's Office, Local Government Services Division, a discrepancy was identified between the Township's internal accounting system and the corresponding bank account balances; and

WHEREAS, the internal financial system reflects a balance that is \$25,793.94 greater than the actual bank balance; and

WHEREAS, this discrepancy must be corrected to ensure that Bath Township's financial records accurately reflect available funds and remain in compliance with generally accepted accounting principles and audit requirements; and

WHEREAS, the source of the discrepancy cannot be fully reconciled through standard review procedures and is therefore required to be adjusted to bring records into balance;

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NOW, THEREFORE, BE IT RESOLVED by the Bath Township Board of Trustees, Summit County, Ohio:

SECTION 1. That the Bath Township Fiscal Officer is hereby authorized and directed to make the necessary accounting adjustment in the amount of Twenty-Five Thousand Seven Hundred Ninety-Three Dollars and Ninety-Four Cents (\$25,793.94) to reconcile the Township's internal financial system with the verified bank balance.

SECTION 2. That such adjustment shall be recorded as a write-off in the Township's financial records in a manner consistent with guidance provided by the Auditor of State's Office.

SECTION 3. That the Fiscal Officer shall maintain documentation of this adjustment, including the supporting reconciliation and correspondence, as part of the Township's permanent financial records.

SECTION 4. That the Board acknowledges this action is necessary to ensure the accuracy and integrity of the Township's financial reporting.

SECTION 5. That this Resolution is in compliance with state auditing requirements; wherefore, this Resolution shall take effect immediately upon its adoption.

Mrs. Goodrich seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Troike, **AYE**

Mr. Gaffney, **AYE**

Mrs. Goodrich, **AYE**

Resolution Adopted

4. Fiscal Officer Tuttle recommended, and **Mrs. Goodrich moved to approve the meeting minutes for March 9th, March 23rd, and April 6th, 2026, Regular Trustee Meetings. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.**
5. Fiscal Officer Tuttle recommended, and **Mr. Gaffney moved to approve the meeting minutes for the April 13th, 2026, Special Trustee Meeting. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 3-0.**
6. Fiscal Officer Tuttle stated the correspondence log is available for public view.

POLICE CHIEF VITO F. SINOPOLI

No Report/Recommendations

INTERIM FIRE CHIEF JOHN RODRIGUEZ

Report/Recommendations

1. Interim Fire Chief Rodriguez recommended, and **Mr. Gaffney moved to approve the removal of Michael Spengler, Part Time Firefighter/Paramedic from probation effective April 21, 2026. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 3-0.**

SERVICE DIRECTOR CAINE COLLINS

No Report/Recommendations

PARKS DIRECTOR JEFF FRANCE

No Report/Recommendations

PLANNING DIRECTOR/ ZONING INSPECTOR WILLAM FUNK

Report/Recommendations

1. Zoning Inspector Funk recommended, and **Mrs. Goodrich moved to extend the solid waste contract with**

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Rumpke Waste for the optional 5th year in accordance with the terms of the continuation agreement. The 5th year option is effective July 1, 2026 through June 30, 2027, at an increase of 3%. Mr. Gaffney seconded the motion. All Ayes. Motion passed 3-0.

ADMINISTRATOR VITO F. SINOPOLI

Report/Recommendations

1. Administrator Sinopoli recommended, and **Mr. Gaffney moved to approve the removal of Parks Director Jeff France from probationary status effective April 27, 2026. Mrs. Goodrich seconded the motion. All Ayes. Motion passed 3-0.**
2. Administrator Sinopoli recommended that the Trustees consider Resolution 2026-28 Authorizing an Application Play it Forward Grant:

Mrs. Goodrich offered the following resolution for consideration:

**RESOLUTION 2026-28
AUTHORIZING THE APPLICATION FOR THE PLAY IT FORWARD USA PICKLEBALL GRANT**

WHEREAS, Bath Township, Summit County, Ohio (the “Township”) is committed to enhancing recreational opportunities and promoting healthy, active lifestyles for its residents; and,

WHEREAS, there has been a significant increase in interest and participation in the sport of pickleball within the Township and surrounding communities; and,

WHEREAS, the Township is currently undertaking a major renovation project at Bath Community Park to improve and expand recreational amenities; and,

WHEREAS, the Play It Forward USA Pickleball Grant Program provides funding opportunities for the installation or conversion of pickleball courts, awarding two (2) grants in the amount of Twenty-Five Thousand Dollars (\$25,000) each; and,

WHEREAS, Bath Township desires to submit an application for said grant funding to assist with the installation of six (6) pickleball courts at Bath Community Park; and,

WHEREAS, the grant application deadline is April 27, 2026, requiring timely authorization by the Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED by the Bath Township Board of Trustees, Summit County, Ohio:

SECTION 1. The Board of Trustees hereby authorizes Trustee Elaina Goodrich to prepare and submit an application for the Play It Forward USA Pickleball Grant Program on behalf of Bath Township for the purpose of installing six (6) pickleball courts at Bath Community Park.

SECTION 2. The Board of Trustees further authorizes Trustee Elaina Goodrich to execute all documents and take all actions necessary to apply for, accept, and administer the grant funds if awarded.

SECTION 3. The Board of Trustees acknowledges that the grant funds, if awarded, will be used to offset costs associated with the Township’s ongoing park renovation project and enhance recreational opportunities for residents.

SECTION 4. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board

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and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

SECTION 5. This Resolution is hereby declared for the preservation of the public peace, health, safety and welfare of Bath Township residents in order to meet the April 27, 2026 grant application deadline; therefore, this Resolution shall take effect immediately upon its adoption.

FURTHER, that the Fiscal Officer be directed to create a Special Revenue Fund if the grant is awarded and to amend the 2026 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Mr. Gaffney seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Troike, **AYE**

Mr. Gaffney, **AYE**

Mrs. Goodrich, **AYE**

Resolution Adopted

3. Administrator Sinopoli recommended that the Trustees consider Resolution 2026-29 Authorizing an Application USTA Tennis Venue Services Grant:

Mrs. Goodrich offered the following resolution for consideration:

RESOLUTION 2026-29
AUTHORIZING THE APPLICATION FOR THE USTA TENNIS VENUE SERVICES GRANT

WHEREAS, Bath Township, Summit County, Ohio (the “Township”) is committed to enhancing recreational opportunities and promoting healthy, active lifestyles for its residents; and,

WHEREAS, there has been a significant increase in interest and participation in the sport of tennis within the Township and surrounding communities; and,

WHEREAS, the Township is currently undertaking a major renovation project at Bath Community Park to improve and expand recreational amenities; and,

WHEREAS, the USTA Tennis Venue Services Grant Program provides funding opportunities for the design and installation of tennis courts, with a maximum award request of up to \$150,000 with 50% of the total project cost eligible for Category III New Construction/Reconstruction projects; and,

WHEREAS, Bath Township desires to submit an application for said grant funding to assist with the installation of two (2) tennis courts at Bath Community Park; and,

WHEREAS, the grant application deadline requires timely authorization by the Board of Trustees;

NOW, THEREFORE, BE IT RESOLVED by the Bath Township Board of Trustees, Summit County, Ohio:

SECTION 1. The Board of Trustees hereby authorizes Trustee Elaina Goodrich to prepare and submit an application for the USTA Tennis Venue Services grant on behalf of Bath Township for the purpose of installing two (2) tennis courts at Bath Community Park.

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SECTION 2. The Board of Trustees further authorizes Trustee Elaina Goodrich to execute all documents and take all actions necessary to apply for, accept, and administer the grant funds if awarded.

SECTION 3. The Board of Trustees acknowledges that the grant funds, if awarded, will be used to offset costs associated with the Township's ongoing park renovation project and enhance recreational opportunities for residents.

SECTION 4. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

SECTION 5. This Resolution is hereby declared for the preservation of the public peace, health, safety and welfare of Bath Township residents in order to meet the grant application deadline; therefore, this Resolution shall take effect immediately upon its adoption.

FURTHER, that the Fiscal Officer be directed to create a Special Revenue Fund if the grant is awarded and to amend the 2026 Certificate of Estimated Resources and the Permanent Appropriations to reflect the new revenue and expenses.

Mr. Gaffney seconded the resolution and discussion was held.

The Fiscal Officer called the Roll:

Mrs. Troike, **AYE**
Mr. Gaffney, **AYE**
Mrs. Goodrich, **AYE**

Resolution Adopted

TRUSTEES: ELAINA GOODRICH, SHARON TROIKE, AND SEAN GAFFNEY

COMMUNITY UPDATES:

1. Sarah Barrow with Summit Soil and Water discussed the health report for the Yellow Creek Watershed.

FUTURE TRUSTEE MEETINGS AND EVENTS

Water and Sewer District Board	April 20, 2026, 6pm	Trustee Meeting Room
Board of Zoning Appeals	April 21, 2026, 7pm	Trustee Meeting Room
Project Pride Community Roadside Cleanup	April 25, 2026, 9am - 12pm	Roadsides throughout Bath Township
Appearance Review Commission	May 4, 2026, 5pm	Trustee Meeting Room
Board of Trustees Meeting	May 4, 2026, 6:30pm	Trustee Meeting Room
Zoning Commission	May 7, 2026, 6pm	Trustee Meeting Room
Heritage Corridors of Bath	May 13, 2026, 4:30pm	Trustee Conference Room
Spring into Nature	May 17, 2026, 1-4pm	U of A Field Station at Bath Nature Preserve
Board of Zoning Appeals	May 19, 2026, 7pm	Trustee Meeting Room
Board of Trustees Meeting	May 18, 2026, 9:25am	Revere High School
Water and Sewer District Board	May 18, 2026, 6pm	Trustee Meeting Room
Park Board: State of the Parks	May 21, 2026, 7pm	U of A Field Station at Bath Nature Preserve

*A full list of events and meetings is posted to www.bathtownship.org and updated weekly.

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CITIZEN'S COMMENTS

1. Carol Buchanan, 499 St. Vincent Drive, spoke on behalf of the senior population in Bath, proposing that Bath provide programming for seniors.

ADJOURNMENT

There being no further business before the Board, the meeting was adjourned at 5:03pm.

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Sharon A. Troike, President
Bath Township Board of Trustees

Sean F. Gaffney, Vice President
Bath Township Board of Trustees

Elaina E. Goodrich
Bath Township Board of Trustees

Laura Tuttle
Fiscal Officer

Date: April 20th, 2026
Bath Township Board of Trustees

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